

Aspen Drafting Job Worksheet

Job Name: _____

PO# _____

Format

PDF

Glazing Contractor: _____

Project Manager: _____

Address: _____

Phone: _____ Fax: _____ Cell: _____

Sheet filled Out by: _____

General Contractor: _____

Contact: _____

Address: _____

Phone: _____ Fax: _____ Cell: _____

Architect: _____

(If not on plans) Contact: _____

Address: _____

Phone: _____ Fax: _____ Cell: _____

Glass

Yes	NO
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Label Glass type per Architectural Labels

Aspen STD. GLASS LABELING SYSTEM (A,B,C OR 1,2,3)

All glass to be tempered

Tempered per code

1"	outboard -	
	air space -	
	inboard -	

1"	outboard -	
	air space -	
	inboard -	

1"	outboard -	
	air space -	
	inboard -	

1"	outboard -	
	air space -	
	inboard -	

1/4"	
------	--

1/4"	
------	--

1/4"	
------	--

Spandrel:

1"	outboard -	
	air space -	
	inboard -	

1"	outboard -	
	air space -	
	inboard -	

Exterior Store Front

Label window elevations per Architectural Labels

<input type="checkbox"/>
<input type="checkbox"/>

INA STD. WINDOW LABELING SYSTEM (A, B, C)

Manufacturer: _____

Finish: _____

System: _____

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Front Set	Center Set	Back Set

Inside Set

Outside Set

Screw Spline

Shear Block

Stacking / Can

Filler in open back jambs

Comp: Channel: Head
yes / no

Jamb 1 PC #
2 PC #

Sill Flashing: Extruded: # _____
Extruded H.P.: # _____
Break Metal thickness _____

Set Hard YES
 NO

(HP = High Performance)

Perimeter Joint Size 1/4" 3/8" 1/2"

Door Framing

Door Head part # _____
Door Jamb part # _____

Expansion Mullion Yes No

At What Spacing? _____

Anchor Preferences Concrete _____
Steel _____
Studs _____
Wood _____

DOORS

WOULD YOU LIKE THE DOOR SIZE TO MATCH THE DOOR SCHEDULE? YES NO

WOULD YOU LIKE THE DOOR SIZE TO BE MODIFIED TO MATCH THE OPENING? YES NO

IE would you like us to make the door size smaller if the opening is only 7'-2". So the R.O. is (7'-2") 86"-3/8"-2" = 83 5/8" door opening. OR would you like us to make a note that asks the contractor to enlarge the rough opening to 7'-2 3/8" ?

**Door Manufacturer: If Different
from SF or CW**

Door Framing: See Storefront or Curtainwall page. **Finish:** _____

Doors N/S M/S W/S

Heavy Wall Other _____

Door Glass 1" 1/4"

Bottom Rail Size _____

Yes No

Mid Rail Size _____

Notes:

Interior Storefront

Manufacturer: _____

System: _____ **Finish:** _____

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Front Set	Center Set	Back Set

(If same as exterior shall we use 1" glass or pocket reducer?)

Joint Size: 1/4" 3/8" 1/2"

Anchor Preferences Concrete _____

Steel _____

Studs _____

Wood _____

Curtainwall

Manufacturer: _____ **Finish:** _____

System name: _____ **Width** _____ **Depth** _____
 Shear Block Screw Spline

Open Back or Roll over Horizontal Open Back Perimeters

Part # _____ Part # _____

Jamb Pressure Plate: L-Shape Standard

Splicing of mullions over 24'-0" Are you ordering S/L other than 24'-0"?
 Live expansion splice (1/2" gap) Yes No
 Hard Expansion splice (no gap) Yes No

Does your company have a standard for wind / dead load clips? YES NO If yes please provide details

Notes: _____

Perimeter Joint Size

Head	3/8" <input type="checkbox"/>	1/2" <input type="checkbox"/>	3/4" <input type="checkbox"/>
Jamb	3/8" <input type="checkbox"/>	1/2" <input type="checkbox"/>	3/4" <input type="checkbox"/>

Door Framing:

Standard Sub frame Part # _____ Door head part # _____
 Pressure Plate Door Adaptors part # _____ Door stop part # _____

Notes: _____

Anchor Preferences

Concrete _____
 Steel _____
 Studs _____
 Wood _____

WINDOWS

Manufacturer: _____

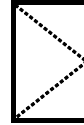
Series: _____

Hinge type:

YES



YES



YES



YES

Project:

IN:

YES

OUT:

YES

Glazing Options:

1" YES

1/4" YES

Hinge:

YES

Manufacturer: _____

Part # _____

Manufacturer: _____

Handle:

YES

Manufacturer: _____

Part # _____

Limit Stops:

YES

Manufacturer: _____

Part # _____

Sill Flashing:

YES

Part # _____

Comp Channel:

YES

Part # _____

Stacking Option:

YES

VERTICAL:

YES

Part # _____

HORIZONTAL:

YES

Part # _____

Panning & Trim:

HEAD:

YES

Part # _____

JAMB:

YES

Part # _____

SILL:

YES

Part # _____

Insect Screen:

Blinds:

YES

_____ Part # _____

Locks:

YES

Manufacturer: _____

Part # _____

